



Minutes

Hillsboro Fire Protection District Regular Monthly Board of Directors Meeting

Wed June 9th, 2021

7:00pm - 8:00pm CDT

Hillsboro Fire Protection District Station 1 Boardroom, 120 5th Street,
Hillsboro MO, 63050

In Attendance

Gary W. Boyer, Robert Brown, Jason Darian, Brian Gaudet, Matt Woods

1 Meeting Opening

1.1 Call to Order

Decision: The Regular Monthly Board of Directors meeting of the Hillsboro Fire Protection District was called to order on June 9th, 2021 at 7:00PM, at Hillsboro Fire Protection District Station 1, in the Boardroom, Located at 120 5th Street, Hillsboro, MO 63050. Present were President Gary Boyer, Treasurer Matt Woods and Secretary Robert Brown. Fire Chief Brian Gaudet and Deputy Chief Jason Darain were also present. Director Gary Boyer will "Chair" the meeting and he announced that a quorum was present. Fire Chief Brian Gaudet recorded the minutes.

2 Approval of Consent Agenda

2.1 Addition or Deletions

Decision: Director Gary Boyer asked if there were any additions or deletions to the agenda. Chief Gaudet asked to Insurance/Auto Policy under New Business item 10.3. Director Gary Boyer made a motion to approve the agenda with the addition of item 10.3 under New Business. The motion carried without objection.

3 **Public Comment**

None

4 **Approval of Minutes**

4.1 **May 12th, 2021 Regular Board of Directors Meeting**

Decision: Director Brown presented the Board with the May 12th, 2021 Regular of Directors Meeting Minutes. After review, Director Matt Woods made a motion to approve the May 12th, 2021 Regular Board of Directors minutes as presented. The motion carried without objection.

4.2 **May 12th, 2021 Executive Session Meeting**

Decision: Director Brown presented the Board with the May 12th, 2021 Executive Board of Directors Closed Session Meeting Minutes. After review, Director Matt Woods made a motion to approve the May 12th, 2021 Executive Closed Session minutes as presented. The motion carried without objection.

5 **Financial Report**

5.1 **Previous Months Financial Report**

Decision: Treasurer Matt Woods gave the financial report for month ending May 31st, 2021.

Total in all District accounts \$1,089,615.46

Liabilities \$-704.66 (Payroll Liabilities)

Director Robert Brown made a motion to file the treasurer's report for audit. The motion carried without objection. A detailed treasurer's report is attached hereto and made part thereof.

5.2 **Approval of Ordinance for Disbursements and Paying of the Bills**

Decision: Treasurer Matt Woods presented the Board of Directors with Ordinance 21-09 to appropriate funds to pay claims and demands for the month of May 2021. Director Gary Boyer made a motion to approve Ordinance 21-09 as presented and a roll call vote was taken with the following outcome:

Director Gary Boyer - Aye

Director Matt Woods - Aye

Director Marcy Wokurka - Aye

Ordinance 21-09 passed without objection

6 **Fire Marshal's Report**

6.1 **Monthly Fire Marshal's Report May 2021 Fire Marshal's Report**

Building Permits

Permits Issued - 0

Fees Charged - \$0.00

Fees Collected - \$308.00

Firework Retail Stands

Permits Issued - 1

Fees Charged - \$700.00

Fees Collected - \$700.00

Total Fire Marshals Office May 2021 - \$1008.00

7 Fire Chief's Report

7.1 Written Chief's Report

Chief Gaudet presented the Board with the written Chiefs report.

7.2 Previous Month's Alarm Report

For the month of May 2021, the Hillsboro Fire Protection District ran 103 calls for service. There were some serious calls for the month including a double fatality accident on State Rd A and a couple of fires. We are 126 calls a head of where we were this time last year. That is a 30% increase in call volume. We are averaging 3.36 calls per day and if that continues we are on pace to run approximately 1226 calls for this year. That will represent a 20% increase in call volume. We have no explanation as to why we have been so busy.

8 Communications

8.1 Workers Compensation 11/3/2021 Renewal Experience Modifier

We have received our updated Workers Compensation Experience Modifier for our next renewal period and I am very happy to announce it has dropped from 1.10 to 0.88! This should equate to cheaper workers compensation insurance rates. I am extremely proud of how amazing our staff does at staying safe and not getting injured. Great job to all!

Chief Gaudet reported we received our experience modifier for our next policy period for our workers compensation insurance beginning on 11/3/2021. We have dropped from a 1.10 to a .88 which is great and may save us some money. Chief Gaudet thanked everyone for keeping our injuries at a minimum.

9 Old Business

9.1 Shared Apparatus Agreement/Resolution 21-10

I have attached the final version of the shared apparatus agreement between Mapaville Fire and Hillsboro Fire. There is a resolution to accept the agreement. Once we sign it will go to Mapaville for their Board to sign. Please let me know if you see any issues with the agreement.

Decision: Chief Gaudet presented the Board of Directors with the completed Intergovernmental Agreement between Mapaville Fire and Hillsboro Fire to cost share the reserve pumper. Chief Gaudet also presented the Board with Resolution 21-10 officially adopting the agreement. After some discussion and review, Director Brown made a motion to approve the Intergovernmental Agreement and Resolution 21-10. A roll call vote was taken with the following outcome:

Director Gary Boyer - Aye

Director Matt Woods - Aye

Director Marcy Wokurka - Aye

Resolution 21-10 passed without objection

10 New Business

10.1 Propane Bids

Our contract our annual propane pricing for station two has come up for renewal. We immediately went out for bid when we saw the pricing. Please see the attached documents for further information.

Decision: Chief Gaudet stated our propane contract is up for renewal. Chief Gaudet went out for bid for propane for the next year. 3 bids were submitted with the following pricing:

Amerigas - \$2.3110 per gallon with a minimum purchase of 1500 gallons

Ferrellgas - \$1.55 per gallon with a tank at no charge

American Propane - \$1.79 per gallon with a tank lease of \$54.18 per year.

Chief Gaudet recommended the Board go with Ferrellgas due to them being the least expensive and having facilities within our district. Director Matt Woods made a motion to accept the bid from Ferrellgas. The motion carried without objection.

10.2 **Concrete Replacement Station 1**

This years budget included money to replace the concrete pad at Station 1. It is in very bad condition and needs to be addressed before the next freeze this fall. We would like to ask the Board's Permission to go out for bid to replace the concrete. Our plan is to have bids back by the July Board of Directors Meeting, which will give the contractor the Board decides to go with a few months to get it done prior to the first freeze of the fall.

Chief Gaudet asked the Board permission to go out for bid to replace our concrete apparatus bay apron at Station One. It is falling apart and has begun to sink. We did budget for this repair this year. Chief Gaudet will have bids back by the next Board Meeting. Director Brown asked Chief Gaudet to also have the bid include replacement of parking lot. All the Directors approved Chief Gaudet to go out for bid.

10.3 **Insurance/Apparatus**

Decision: Chief Gaudet stated he had mis-spoken on the type of insurance we have. Chief Gaudet explained that we have what is called Designated Value on apparatus. This means that if the cost to repair the vehicle surpasses 75% of what we have it insured for, it will be replaced with a new vehicle up to the amount we have specified. The other option is what is called ACV or actual cash value. This is the situation to which we would depreciate the vehicles, but what we have is much better. Chief Gaudet recommended leaving the amount we have our vehicles insured for alone. Chief Gaudet also thanked Tim Polkinghorn, who is a member in our community for helping to better explain this for he is a retired insurance agent. The Directors all agreed to make no changes with our insurance unless Chief Gaudet decides we need to increase the amount of insurance if necessary.

11 **Closed Executive Session**

11.1 **None**

12 **Adjournment**

Decision: Being no further business to come before the Board of Directors, Director Boyer made a motion to adjourn the meeting at 7:20 P.M. The motion carried without objection

Gary W. Boyer, President

Matthew E. Woods, Treasurer

Robert D. Brown, Secretary

Brian Gaudet, Minute Recorder