

**HILLSBORO FIRE PROTECTION DISTRICT 120 FIFTH STREET
HILLSBORO MISSOURI 63050
BOARD OF DIRECTORS MEETING MINUTES**

October 14, 2021

1. Meeting Opening/Announcement of a Quorum

1.1. The Regular Monthly Board of Directors meeting of the Hillsboro Fire Protection District was called to order on October 14th, 2021, at 7:00 PM, at Hillsboro Fire Protection District Station 1, in the Boardroom, Located at 120 5th Street, Hillsboro, MO 63050. Present were President Gary W. Boyer, Treasurer Matthew E. Woods and Secretary Robert Brown. Fire Chief Brian Gaudet and Deputy Chief Jason Darian were also present. Director Gary Boyer will “Chair” the meeting and he announced that a quorum was present. Fire Chief Brian Gaudet recorded the minutes.

2. Approval of Consent Agenda

2.1. Director Gary Boyer asked if there were any additions or deletions to the agenda. There were no additions or deletions. Director Brown made a motion to approve the consent agenda as presented. The motion carried without objection.

Suspension of the Regular Order of Business

At this time Director Boyer made a motion to suspend the regular order of business and address item 10.6 under new business, the swearing in of Firefighter Brayden Poole. All were in favor the motion carried without objection. Director Boyer swore in Firefighter Braden Poole and welcomed him to the Hillsboro Fire Protection District.

Director Boyer made a motion to continue with the regular order of business. All were in favor and the motion carried without objection.

3. Public Comment

3.1. None

4. Approval of Minutes

4.1. Director Brown presented the Board with the September 15th, 2021, Regular Board of Directors Meeting Minutes and the September 15th, 2021, Special Board of Directors/Tax Rate Hearing Meeting Minutes and after review, Director Matt Woods made a motion to approve both sets of minutes. The motion carried without objection.

5. Financial Report

5.1. Treasurer Matt Woods gave the financial report for month ending September 30th, 2021.

Total in all District accounts \$911,549.37

Liabilities \$-18,303.12 (Payroll Liabilities)

Director Robert Brown made a motion to file the treasurer's report for audit. The motion carried without objection. A detailed treasurer's report is attached hereto and made part thereof.

- 5.2. Treasurer Matt Woods presented the Board of Directors with Ordinance 21-15 to appropriate funds to pay claims and demands for the month of September 2021.

Director Gary Boyer made a motion to approve Ordinance 21-15 as presented and a roll call vote was taken with the following outcome:

Director Gary Boyer - Aye
Director Matt Woods - Aye
Director Robert D. Brown - Aye

Ordinance 21-15 passed without objection.

6. Fire Marshal's Report

- 6.1. September 2021 Fire Marshal's Report

Building Permits

Permits Issued - 2

Fees Charged - \$699.00

Fees Collected - \$687.00

7. Fire Chief's Report

- 7.1. Chief Gaudet presented the Board with the written Chiefs report
- 7.2. Chief Gaudet gave the monthly alarm report. It was yet again another busy month. The Hillsboro Fire District ran 100 calls of service for the month. Chief Gaudet reported that we had a structure fire on River Trail on 10/7/2021. Having two house manned saved 7 minutes off the response time. The crews did an excellent job attacking the fire.
- 7.3. Chief Gaudet discussed the status of the tax increase. The districts attorney says we can spread the cost of the tax increase over a 3-year period. She is writing the ballot language. Administration will hold a department wide meeting on 10/25/2021 to begin planning for the tax increase with everyone. The next step for the Board is to officially place it on the ballot once we receive the language.
- 7.4. Chief Gaudet reviewed the current financial status of the district. Chief Gaudet stated things are good and will allow us to proceed with some budgeted purchases that will be discussed under new business.

8. Communications

- 8.1. Chief Gaudet presented the Board with the official tax rate notice from the State Auditors Office. We are in compliance and our tax rate is officially set for next year.
- 8.2. Chief Gaudet advised the Board that we were denied the 2020 AFG for new fire hose. We will try again, and Vickers Consulting is rewriting the grant.

9. Old Business

- 9.1. None

10. New Business

- 10.1. Chief Gaudet presented the Board of Directors with the renewal quote for our workers compensation insurance for the policy year of 11/3/2021 – 11/3/2022. We are actually seeing a decrease in our workers compensation rates from \$33,795 down to \$32,312.00 Director Woods made a motion to approve the renewal of the Workers Compensation Insurance with 7710 as presented. The motion carried without objection.
- 10.2. Chief Gaudet presented the Board of Directors with a letter from Dr. Jon Isaacson, Superintendent of the Hillsboro School R-3 School District wanting to sell 64 fire escape ladders to the Hillsboro School District for \$1.00. The Hillsboro Fire District will start a campaign to hand out these ladders to residents who may need it. Director Brown made a motion to buy the 64 Fire Escape Ladders for \$1.00. The motion carried without objection.
- 10.3. Chief Gaudet advised the Board of Directors that next year the 2013 Ford Explorer that has been in service since 2012 is due for replacement in a few months. Pettus Ford had ordered a Ford F250, red in color, for one of their customers and the deal ended up falling through. The Hillsboro Fire Protection District can purchase the vehicle using the State Bid and Fleet pricing from Ford for \$38,095.00 delivered. Chief Gaudet stated it would take approximately \$12,000.00 to outfit the vehicle with emergency lights, camper shell, drawers, etc. Chief Gaudet stated this is a planned replacement purchase per our Capital Replacement Plan. We would just be going a few months earlier. With the supply chain issue Chief Gaudet would like to purchase and outfit the vehicle. The money to fund this purchase will come from the Equipment and Apparatus Fund. The Ford Explorer would be offered as surplus property once the new vehicle is in service. Director Brown made a motion to purchase the Ford F250 from Pettus Ford for \$38,095.00, properly outfit the new vehicle and sell the old vehicle as surplus property. All were in favor and the motion carried without objection.
- 10.4. Chief Gaudet stated another planned purchase is to finish replacing the rescue tools on 6523 and 6524. This will upgrade all of our tools to battery operated tools with the exception of 6514 which will have hydraulic tools still for extended extrications. The tools will be Holmatro and that will make all our tools the same brand. The tools will be purchased from Macqueen and are already bid through the

HCGA group purchasing program we are a part of. The total cost of the set up needed to complete our replacement program is \$60,465.06. This will buy 2 combi tools, a spreader, cutter, ram and all the necessary batteries. This money will come from the Equipment and Apparatus Fund. Director Woods made a motion to purchase the Holmatro Tools from Macqueen for \$60,465.06. The motion carried without objection.

10.5. Chief Gaudet presented the Board of Directors with some year end purchase request totaling approximately \$15,169.98. These are budgeted small items and will come from the general fund, new equipment line item. Director Brown made a motion proceed with the purchases. All were in favor and the motion carried without objection.

10.6. Swearing in of Brayden Poole. This item was handled at the beginning of the meeting.

11. Closed Session

11.1. None

12. Adjournment

12.1. Being no further business to come before the Board, Director Boyer made a motion to adjourn the meeting at 8:00 P.M. All were in favor and the motion carried without objection.

Gary W. Boyer, President

Matthew E. Woods, Treasurer

Robert D. Brown, Secretary

Brian Gaudet, Minute Recorder